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17 July 2019

CABINET

A meeting of the Cabinet will be held in The Pink Room [Committee Room 1] at the Arun Civic Centre, Maltravers Road, Littlehampton, West Sussex BN17 5LF on **Monday, 29 July 2019 at 5.00 pm** and you are requested to attend.

Members: Councillors Dr Walsh (Chairman), Oppler (Vice-Chair), Mrs Gregory, Lury, Purchase, Stanley and Mrs Yeates

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. QUESTION TIME

a) Questions from the public (for a period of up to 15 minutes).

b) Questions from Members with prejudicial interests (for a period of up to 15 minutes).

4. URGENT BUSINESS

The Cabinet may consider items of an urgent nature on functions falling within their responsibilities where special circumstances apply. Where the item relates to a key decision, the agreement of the Chairman of the Overview Select Committee must have been sought on both the subject of the decision and the reasons for the urgency. Such decisions shall not be subject to the call-in procedure as set out in the Scrutiny Procedure Rules at Part 6 of the Council's Constitution.

5. MINUTES

(Pages 1 - 6)

To approve as a correct record the Minutes of the Cabinet meeting held on 8 July 2019 (as attached).

6. BUDGET VARIATION REPORTS

To consider any reports from the Head of Corporate Support.

7. CORPORATE PLAN 2018-2022 - QUARTER 4 AND END OF YEAR PERFORMANCE OUTTURN FOR 1 APRIL 2018 TO 31 MARCH 2019

(Pages 7 - 12)

This report sets out the Quarter 4 Performance and End of Year Performance Outturn for the Corporate Plan Performance Indicators for the period 1 April 2018 to 31 March 2019.

8. SERVICE DELIVERY PLAN 2018-2022 - QUARTER 4 AND END OF YEAR PERFORMANCE OUTTURN FOR 1 APRIL 2018 TO 31 MARCH 2019

(Pages 13 - 20)

This report sets out the Quarter 4 Performance and End of Year Performance Outturn for the Service Delivery Plan (SDP) Performance Indicators for the period 1 April 2018 to 31 March 2019.

9. SUBMISSION OF THE EXPRESSIONS OF INTEREST TO THE COAST TO CAPITAL (C2C) LOCAL ENTERPRISE PARTNERSHIP (LEP) LOCAL GROWTH FUND FOR IMPROVEMENTS TO THE PUBLIC REALM IN LITTLEHAMPTON TOWN CENTRE (Pages 21 - 24)

This report seeks the agreement of Cabinet to submit an Expression of Interest to the Coast to Capital (C2C) Local Enterprise Partnership (LEP) Local Growth Fund for improvements to the public realm in Littlehampton Town Centre (Phase 3). It also seeks the agreement of the Council's responsibilities, as Accountable Body, under the Terms and Conditions of the grant scheme and the authority to spend the grant should funding be awarded.

10. COMMUNITY INFRASTRUCTURE LEVY (CIL) IMPLEMENTATION AND REQUEST TO CREATE CIL OFFICER ROLE (Pages 25 - 32)

The Council is preparing a CIL Charging Schedule which, once adopted and in effect, will be applied to new development on a £/sqm basis.

Based on an assessment of likely levels of development over the Arun Local Plan period (2020 to 2031), it is expected that the Council could raise approximately £30million in CIL receipts to be spent on infrastructure required, as a result of planned growth.

Subject to the outcomes of an independent examination of the Arun CIL Draft Charging Schedule (DCS), the aim is to adopt a CIL Charging Schedule towards the end of 2019 and for the schedule to come into effect in early 2020.

The aim of this report is to raise awareness of CIL and the implementation process. The report also seeks agreement to forward fund a CIL Officer post, at a total cost of £49,000 per annum. These costs will be recouped from year three of CIL coming into effect onwards.

11. LOCAL HOUSING (PROPERTY) COMPANY - TRISANTO (Pages 33 - 36)

This report seeks authorisation to terminate the Local Housing (Property) Company, Trisanto as it is considered that it is no longer needed having regard to the removal of the cap on the Housing Revenue Account which therefore allows additional homes to be funded.

12. ARUN WELLBEING AND HEALTH PARTNERSHIP - 26 JUNE 2019 (Pages 37 - 40)

To receive and note the Minutes of the meeting of the Arun Wellbeing and Health Partnership held on 26 June 2019, as attached.

13. JOINT AREA COMMITTEES (Pages 41 - 58)

To consider and note the Minutes of the meetings (as attached) of the Joint Area Committees as follows:-

- (a) Joint Western Arun Area Committee – 31 October 2018 and 6 February 2019
- (b) Joint Eastern Arun Area Committee – 6 November 2018 and 5 March 2019

ITEMS PUT FORWARD BY THE OVERVIEW SELECT COMMITTEE AND WORKING GROUPS

14. OVERVIEW SELECT COMMITTEE - 25 JUNE 2019 (Pages 59 - 70)

To consider any recommendations from the meeting of the Overview Select Committee held on 25 June 2019. There are recommendations at:

- Minute 48 [Corporate Plan 2018-2022 – Quarter 4 and End of Year Performance Outturn for 1 April 2018 to 31 March 2019] – this recommendation will be considered as part of Agenda Item 7 [Corporate Plan 2018-2022 – Quarter 4 and End of Year Performance Outturn for 1 April 2018 to 31 March 2019]
- Minute 52 [Minutes of Meeting of the Council Tax Support Task and Finish Working Party on 16 April 2019] – Cabinet will need to make this a recommendation to Full Council on 18 September 2019

Note : *Indicates report is attached for all Members of the Council only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager).

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.